

Preventing and managing illness

0DQDJLQJ FKLOGUHQ ZLWK D IHYHU

x ,I WHPSHUDWXUH LV GHJ &HOVUXUDQQHG IREI RPYHL OFGR QWV DEFHW F
IURP WKH &HQWUH
x 5HGXFH FORWKLQJ OD\HUV IURP WKH FKLOG
x 8VHG WHSLG IODQQHO WR KHOS FRRO FKLOG GRZQ
x 6WD\ ZLWK WKH FKLOG DW DOO WLPHV DZD\ IURP RWKHU FK
x (QFRXUDJH WKH FKLOG WR GULQN ZDWHU VPDOO VLSV RIWH
x \$IWHU PLQXWHXUHW DNDLQHBBFRDQW WHPSHUDWXUH
x ,QIRUPDWLRQ RQ SKLUOQWUHQVZLW KUHFRUGRG DRQF LGKHHQ W5 RU L
IRUP
x 7KLV UHFRUG QHHGSVWWRQHZKRJQHFDVRS\ FVKR OEGH DJQGHQ WR K
7KH &HQWUH UHWDLQV D FRS\
x :KHQ WKH FKLOG LV FROOHFWHG HLW VLW BNUWUDHFRQP FWRQGQW
FKHFN DQG DGYLFH
x 6WDII ZLOO UHFRUGQDQVILYHFORPPRHQBDPRMOCVRIRDQFMLGHQW RU L
IRUP

(IFOXVLRQ RI FKLOG LV XQWLO FKIDQGHUV DQHVOIDE DRQWLFOHFRUP FRHU

0DQDJLQJ D FKLOG ZKR KDV YRPLWHG RU KDV GLDUUKRHD

x &DOO SDUHQW RU HPHUJHQF\ FRQWDFW
x 6WD\ ZLWK FKLOG DW DOO WLPHV DZD\ IURP RWKHU FKLOGU
x 8VH UXEEHU JORYHQ D RVPDQJLQHLDHJGWFRQHLDGFVW ZLWK ER
x 5HPRYH FKLOG QDQBLQHLDHJGWFRQHLDGFVW ZLWK ER
x :DVK FKLOG ZLWK GDHPOSIRQHZGD\\$QSFHULRQGRQKZQVHZLWQKWWKH 1DS
FKDQJH URRP
x 'U\ FKLOG ZLWK WRZHO DQG GUHVW ZLWK IUHVK VHW RI FORV
x \$Q\ DIIHFWHG EHGUQHQDVRKUHQDVRZHSODWQHQGOU\DBW\\$FHQGWKH
x ,OOQHVW LV UREb5rB\Qdcent/OneHHP (QVXUH FRS\ LV VLJQHG E
ZKR SLFNV XS WKH FKLOG \\$ FRS\GLWKH YRHQLJLQDQFHRS\WLVJX
FHQWUH
x \$OO VXUIDFHV LQ EDWKURRP ZDVKIFGWRHZQ DUHD DUH FOHDQI
x 7KRURXJKO\ FOHDQ DQG GLVLQIHFV DQ\ VRLOHG DUHD

(IFOXVLRQ LV KRXUV DIWHU WKH ODVW YRPLW RU GLDUUKRHD

3UHYHQWLQJ LQIHFWRXV GLVHDVHV

D)DFH FORWKV XVHG MRRULQHOGKFLKQJOGQ\ZRLQDHEHDQGHWLVVX

x EHIRUH PHDOWLPHRRGKHDQWKHDQ & VVWQJW VKIDQ QVRLQJH WX EDE
ZLSLQJ QRVHV DSSOLQJ ILUVW QR&WDQIGHDQND D QARRDW
FURVV FRQWDPLQDWLRQ RU WKH VSUHDG RI JHUPV

0DQDJLQJ DQ RXWEUHDN RI D QRWLILDEOH RU LQIHFWRXV GL
D ,I WKH UH LV DQ WRXWIEUQH NR UR IL DQIQRKHL & XQVQH UMH DVWD LI ZLO
FKHFN RI KJLHQH DQ&WFLOQHDVQLQFOXGLQJ
x +DQG ZDVKLQJ URXWLQHV QDSS\ FKZDQVJKLQQJUDRQGV LQH
VWHULOL]DWLRQV RI GLVKHV DQ&GF XWFRHWG LZQJDOA EH F
x 7HDFKHUV ZLOO RYHVGVZKBRQVQHEODILQQVZLWK FRQWDPLQJ
E 7KH \$GPLQLVWUDZLRO\ REWK HGRHV WJKDDWUWJKLVWPHUX QW VXSWWR QGD
DGYLVH SDUHQWV RI FKLOGUHQ ZKRWDDAHDQBWIU RIPXVQKMH&GH
IRU WKH WLPH VSHFLILHG E\ WKH O\ LQLVWU\ RI +HDOWK
F \$ QRWLFH ZLOO EH SXW XS DW WKQI&FVQWRUXV LQGLVLFDWHLQD
FRQILUPHG
G 7KH 0DQDJHU RU GHVLJQDWZLQOUFRQWDCFWPWHUH DQ GRUFID
UHTXLUHG

\$GPLQLVWHULQJ &DWHJRU\ LL PHGLFLQHV

x +DYH SDUHQW FRPSOHWH DQG VLJQH MKHIR&JPF RUG RI &DWHJF
x (QVXUH PHGLFLQHQLQVWVGRUHRGUVRDHDQG LQXWFBIEE&HOGUHQIV
x 2QO\ SHUPDQHQWUWJHDFMKHILUVWZL DVKGPRQHQLWVWHDQDWHLRQ DQG G
x :KHQ DGPLQLVWHULQJH PWHHG\HUFHFRWQW\WBRORZLQJWKQ E R
UHFRUGHG IRUP
x (QVXUH LQIRUPDWLRQ RQ WKH IRUP LV ZULWWHQ OHJLEO
x 5HPLQG SDUHQW WR VLJQ RII WKH QRQH&WDRQDQFNRQRPZHOGHGLQHW
DGPLQLVWHUHG F\\$QFHDXQSGWDKFRFSHGRU WKH UHFRUG
x 0HGLFDWLRQ PXVW EH FOHDUO\ QDPHG DQG GDWHG

\$GPLQLVWHULQJ &DWHJRU\ LLL PHGLFLQHV LQFOXGLQJ JHOV

x