

Information Resources Policy

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Mana Whakaae Approval Authority	Deputy Vice-Chancellor (Research)
piha Whakap Contact Officer	Associate University Librarian: Research – Office of the Deputy Vice-Chancellor (Research)

Kupu Whakataki | Introduction

Ng Puna M tauraka o Waitaha | University of Canterbury Library (“the Library”) provides information resources in support of the University’s learning, teaching and research.

The Information Resources Policy:

- Identifies the information resource principles for the Library as a whole;
- Ensures equity, consistent practice, and wise management in the development and access to relevant information resources; and
- Communicates these principles to all members of the University community.

Kupu Whakataki | Policy Statements

Context

The information environment changed dramatically with the advent of digital and open access information resources, and digital publishing. And libraries have responded to this change. The Library continues to support learning, teaching and research by meeting the current information resource needs of our academic community. As part of a global information community, the Library identifies and treasures taonga and unique information resources, and acknowledges our responsibility to protect and share these now and for future generations.

This document sets out the overarching principles for the Library’s information resources.

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and the [UC Pasifika Strategy University About UC website](#)). This policy

Avoiding duplication of information resources, including in other formats. Exceptions include high use resources or if a lending copy of a permanent collection resource is required.

Collaboration with University staff to ensure information resources are embedded in the University's learning and teaching systems.

Kaitiakitanga/Guardianship

The Library will respect the articles and principles of [The Treaty of Waitangi \(Te Tiriti o Waitangi\) \(New Zealand Legislation website\)](#).

Therefore, the Library will not seek to gain legal ownership of original taonga, including archives, photographs or art works belonging to tribal entities, and will instead play a kaitiaki role in partnership with iwi/hapu/whanau when caring for these collections. This pertains particularly to Macmillan Brown Library and Heritage Collections as these contain both published and unpublished intellectual and physical property belonging to M ori, Pacific peoples and other indigenous peoples.

The Library will respect the articles of the [United Nations Declaration on the Rights of Indigenous People \(United Nations website\)](#) with regard to indigenous knowledge, in particular Article 31:

1. Indigenous peoples ...have the right to maintain, control, protect and develop their intellectual property over such cultural heritage, traditional knowledge, and traditional cultural expressions.

Funding

The Library has an annual operational and capital budget allocated for the purchase and, in some cases, publication of information resources.

In addition, income is normally received from the trustees of the Macmillan Brown estate to purchase New Zealand and Pacific material. Other amounts are received from various Library trusts administered by the University and [UC Foundation \(University Alumni and UC Foundation website\)](#).

Ultimate responsibility for the purchase and maintenance of information resources rests with the University Librarian, with advice from appropriate University committees, including Library Committee.

The Library maximises the purchasing power of its funds through membership of purchasing consortia and by using a range of access options.

Acquisitions

The Library manages access to information resources, taking into consideration cultural considerations, rights management, and accessibility.

Selection and retention take into account accessibility, usability, format, usage, quality, cost/benefit, and relevance to the learning, teaching and research needs of the University. Information resources are selected in English and Te Reo Māori as these are the languages predominantly used in teaching. Information resources in other languages will be acquired as needed.

The Library welcomes donations of rare and unique information resources which enhance its collection in accordance with this policy. The Library reserves the right to refuse donations or bequests. See [Donations \(University UC Library website\)](#) guidance.

Macmillan Brown Library and Heritage Collections

These collections are permanently retained by the Library. Collecting plan

