

# Admission Regulations

## A. General

1. Except where the relevant regulations otherwise provide, and subject to Regulation 6 below, every candidate for a degree, diploma or certificate shall be required to matriculate.
2. A person is academically eligible to matriculate who has qualified for admission under any of the following provisions:
  - (a) University Entrance (see Section B below);
  - (b) A New Zealand citizen or permanent resident, Australian citizen or permanent resident, or citizen of the Cook Islands, Niue or Tokelau, who has attained the age of 20 years on or before the official course start date (a person over 20 who holds University Entrance may choose to be admitted under provision (a), above);
  - (c) Transfer from another New Zealand university as qualified to enrol for a degree (see Section C below);
  - (d) Ad eundem statum ('with equivalent standing') regulation (see Section D below);
  - (e) Discretionary Entrance (see Section E below);
  - (f) Special Admission (see Section F below).



## B. University Entrance

1. University Entrance means:
  - (a) From 2005:
    - i. A minimum of 42 credits at Level 3 or higher on the National Qualifications Framework, which must include a minimum of 14 Credits at Level 3 or higher in each of at least two approved subjects, with a further 14 Credits at Level 3 or higher from one or two domains or approved subjects;
    - ii. and the numeracy requirement of a minimum of 14 Credits at Level 1 or higher in Mathematics or Pangarau on the National Qualifications Framework;
    - iii. and the literacy requirement of a minimum of 4 Credits in Writing and 4 Credits in Reading at Level 2 or higher on the National Qualifications Framework in approved credits in either English or Te Reo Maori. The full requirement must be met in one of English or Te Reo Maori but not a combination of both.
  - (b) From 1993 to 2004: Higher School Certificate and a C grade or higher in each of three New Zealand University Entrance, Bursaries and Scholarships Examinations subjects.

## C. Transfer

1. Any person who has been enrolled at another University in New Zealand may transfer either:

qualifications at any educational institution in New Zealand may be admitted ad eundem status as a candidate for a degree or other qualification with such standing as the Academic Board may determine.

- (a) Notwithstanding the above, in exceptional circumstances a person who has not yet completed such a qualification but on the assessment of the Academic Board is considered to have achieved preparation of equivalent status, may be granted admission ad eundem status.
  - (b) In such cases continued enrolment might be conditional on passing such courses as the Academic Board may determine.
3. A student admitted ad eundem status with the status of a holder of a degree or other academic award is deemed to satisfy any academic requirement which a holder of this award may satisfy, but not to be a holder of this award.
  4. Before being admitted ad eundem status, applicants must satisfy the requirement of competence in English as prescribed in Section A General, Regulation 3 above.
  5. Applications for admission ad eundem status must be made on the prescribed form with the prescribed fee and supported by (a) evidence identifying the applicant and (b) original certificates of the academic qualifications on which the application is based (or certified copies thereof).

- (a) is a citizen or permanent resident of New Zealand or a citizen of Australia; and
- (b) does not meet the University Entrance standard; and
- (c) has achieved a minimum of 24 points in the International Baccalaureate but has not been awarded the Diploma; or
- (d) has received schooling to at least New Zealand Year 12 (or its equivalent overseas), and has obtained a minimum of 72 credits at Level 2 NCEA including a minimum of 14 credits in each of four subjects, three of which must be approved subjects, and a number of Merits and Excellences, or equivalent; and
- (e) has met the literacy and numeracy standards required for University Entrance, or their equivalents; and
- (f) has:
  - i. not completed Year 13 at a New Zealand secondary school; or
  - ii. undertaken study in Year 13 at a New Zealand secondary school, but has not attempted to qualify for University Entrance.

3. Any applicant against whom a decision is given under Section E may appeal to the Assistant Vice-Chancellor (Academic). The appeal must be lodged in writing with the University Grievance Advisor within 10 working days of the decision or such longer period as the Assistant Vice-Chancellor (Academic) may determine. A person whose application is declined by the Assistant Vice-Chancellor (Academic) may appeal to the New Zealand Qualifications Authority, whose decision in the matter is final.

Further information, regulations and application forms may be obtained from the nearest secondary school or University Liaison Office. Applications with the applicable fee must be made before 10 December. Late applications will be considered on a case-by-case basis.

## E. Discretionary Entrance

1. These regulations are applicable to New Zealand citizens and permanent residents and Australian citizens who are under 20 years of age and who are not otherwise qualified to enrol for an undergraduate degree qualification.
2. Eligibility to apply: A person under the age of 20 years may apply for Discretionary Entrance provided that he or she:

## F. Special Admission

1. In exceptional cases, a person who does not qualify for admission under Section A, General

Regulation 2(a)-(e) above may apply for special admission to enter the University if they:  
(a)









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MUSA 144 MUSA 192			

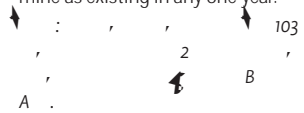


MAud	Special application to Department by 1 November.	2nd Monday in February	13
MGIS Part I	Special application to Department of Geography by 30 January.	10 January	10
MSc - Applied Psychology (Parts I and II)	Special application to Department by 30 November. Part II limited to those completing second year of professional programme.	1 February	15
MSc - Engineering Geology		10 January	6
MSc - Hazard and Disaster Management		10 January	15
MSLP	Special application to Department by 1 November.		20
PGCertAntaStud	Special application to Gateway Antarctica by 1 August.		16
PGDipClinPsyc	Special application to Department by 30 September.	1 February	12
PGDipEngGeol BSc(Hons) – Engineering Geology MSc Part I – Engineering Geology	Students with a B+ grade average and fulfilling all prerequisites for the programme of study will be enrolled first; students with a B- (PGDipEngGeol only) to B grade average and fulfilling all prerequisites will be enrolled in the remaining spaces on a merit basis 3 weeks prior to the programme start date.		30
PGDipGIS	Special application to Department of Geography by 1 November.	10 January	10

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Enrolment in courses in Fine Arts shall be subject to the following conditions:

1.
  - (a) The total enrolment of students taking Studio courses for the Degree of Bachelor of Fine Arts shall not exceed 230.
  - (b) The total enrolment of students taking courses leading to the degrees of Bachelor of Fine Arts(Hons) and Master of Fine Arts shall be limited by such constraints on space and standing as the School of Fine Arts shall determine as existing in any one year.



2.
  - (a) The total enrolment of students in FINT 103 shall normally not exceed 78, with no more than two international students.
  - (b) Should more than 78 persons apply for







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