

# Fees and Fines Regulations

## 1. Version

- (a) These Regulations came into force on 1 February 2024.
- (b) The previous version came into force on 1 February 2018.

## 2. Authority

The Tumu Whakarae | Vice-Chancellor holds authority for these Regulations and in exceptional circumstances on evidence provided, may alter the fees or fines levied on an individual student or vary the fees for a group of students as delegated by the Kaunihera | University Council.

## 3. Enrolment Fees

- (a) A student must pay tuition fees on the basis of each and every course they enrol in, except when enrolling in a Special Fees Programme where an overall fee is levied.
- (b) Courses are assigned to fee bands as set out in [Table 1: Fee Bands](#), to these Regulations.
- (c) Tuition fees cover the enrolment period; from the official start date of the course until the end of the examination period for taught courses.
- (d) A student becomes liable for all fees upon accepting an Enrolment Agreement.
- (e) Tuition fees are due at the beginning of the enrolment period. If the fees are not paid, or suitable payment arrangements made, by the due date noted in the invoice for payment then a default in payment will be registered.
- (f) Where a student has not accepted their Enrolment Agreement on or before the first official course start date, a late enrolment fee will be applied.
- (g) Where a pre-enrolled or enrolled student makes an addition to their programme of study then they become liable for the additional fees when the change of enrolment application is approved.
- (h) Where a student withdraws from a course during the Change of Enrolment period they may become eligible for a full refund of the tuition fees for that course when the change of enrolment application is approved.
- (i) A student must pay the non-tuition fees for specific courses as set out in [Table 2: Non-Tuition Fees](#), to these Regulations.
  - (b)

The tuition period ends on the last day of the month in which the thesis is submitted or the student withdraws from the course. A student is eligible for a full refund of the remaining portion of their tuition fee for the thesis course in whole months only.

- (c) A student is eligible for a full refund for any whole month periods when on an approved suspension of their studies. Application must be made in advance, eligibility for a fee refund for retrospective suspension is not permitted unless applied for within the current calendar year and for exceptional circumstances.
- (d) Students who are approved part-time study for Doctoral, Masters and Dissertation research will be charged at a rate of 65 per cent of the full-time equivalent fee.

## 5. International Student Fees

- (a) All students of international status must pay tuition fees at the international rate, as specified in the Schedule to these Regulations, except:
  - i. where a student is on an approved reciprocal exchange programme covered by a formal exchange agreement, then they will pay tuition fees to their home university, not to Te Whare Wanga o Waitaha | University of Canterbury; or
  - ii. where they are a PhD student resident in Aotearoa New Zealand, then they will pay the domestic rate for the Research Course.
- (b) A full-fee international student who qualifies for classification as a domestic student, will become eligible for domestic fees from the beginning of their next teaching period or semester (whichever is shorter). A student must:

- i. provide evidence of their changed status prior to the start of the next teaching period or semester (whichever is shorter); or
  - ii. in the case of a research course this will be before the end of any month.
- Any potential refund in the difference in fees (international to domestic) will only be considered:
- a. once the actual Resident Visa is presented to Student Services; and
  - b. will only apply to teaching periods/courses yet to commence.

## 6. Student Service Levy

A student will pay the compulsory Student Services Levy as set out in Schedule 3: Services Fees, to these Regulations. All Student Services Levy collected is used to directly benefit students.

Students pay an amount per point of study which is capped at 150 points per annum. Distance, Extramural and O shore students are charged at 20% of the full levy fee.

## 7. Other Fees

A student must pay all other fees as set out in Schedule 3: Services Fees, to these Regulations on a user pays basis for any other goods or services.

## 8. Fines

- (a) All fines are set out in Schedule 4: Fines, to these Regulations.
- (b) If the fees are not paid, or suitable payment arrangements made, by the last due date noted in the invoice for payment then a default in payment will be registered.

## 9. Default in Payment of Fees or Fines

- (a) An





Programme	Points	Programme Fee (\$NZ)
Study Aboard (per semester)	60	12,950
<b>Te Kaupeka Toi Tangata   Faculty of Arts</b>		
Master of Applied Translation and Interpreting	180	48,600
Master of European Union Studies	180	48,600
Master of International Relations and Diplomacy	180	48,600
Master of Linguistics	180	48,600
Master of M ori and Indigenous Leadership	180	48,600
Master of Policy and Governance	180	48,600
Master of Strategic Communication	180	48,600
Master of Systems Change	180	48,600
Master of Te Reo M ori	240	64,800
Master of Writing	180	48,600
Postgraduate Certificate in Maori and Indigenous Leadership	60	16,200
Postgraduate Certificate in Te Reo M ori	60	16,200
Postgraduate Certificate in Translation and Interpreting	60	16,200
Postgraduate Diploma in Art Curatorship	120	32,400
Postgraduate Diploma in Arts	120	32,400
Postgraduate Diploma in Te Reo M ori	120	32,400
Postgraduate Diploma in Translation and Interpreting	120	32,400
<b>Te Kura Umanga   UC Business School</b>		
Master of Business	180	54,600
Master of Business Administration	180	61,350
Master of Business Information Systems	180	54,600
Postgraduate Diploma in Business Administration	120	40,900
<b>Te Kaupeka Ako   Faculty of Education</b>		
Master of Teaching and Learning	180	48,600
Master of Teaching English to Speakers of Other Languages	180	48,600
Postgraduate Certificate in Education	60	18,400
Postgraduate Certificate in Specialist Teaching	60	-
Postgraduate Certificate in Teaching English to Speakers of Other Languages	60	16,200
Postgraduate Diploma in Specialist Teaching	120	-
Postgraduate Diploma in Teaching and Learning	150	40,500
Graduate Diploma in Teaching and Learning	150	33,000
Graduate Diploma in Teaching and Learning (Primary)	150	33,000
Graduate Diploma in Teaching and Learning (Secondary)	150	-
<b>Te Kaupeka P hanga   Faculty of Engineering</b>		
Master of Engineering in Management	120	54,600
Master of Product Design	180	63,000
Master of Product Innovation	180	63,000
Postgraduate Certificate in Product Design	60	21,000

Postgraduate Certificate in Product Innovation	60	21,000
Postgraduate Diploma in Engineering Management	120	36,400
Te Kaupeka Oranga   Faculty of Health		
Master of Health Sciences Professional Practice	180	45,700
Master of Social Work	120	32,400
Master of Social Work (Applied)	240	64,800
Postgraduate Certificate in Clinical Teaching	60	16,000





